



GOVERNMENT OF MAHARASHTRA
LEGAL METROLOGY ORGANISATION

User Manual- Applicant Level

[License's Auto Renewal - Manufacturer / Dealer / Repairer]

STEPS/PROCEDURE TO BE FOLLOWED FOR LICENSE AUTO RENEWAL IS AS FOLLOW


Step 1: After opening browser (Internet Explorer 9 or above) please enter the URL <http://www.vaidhmapan.maharashtra.gov.in/homepages/index.html> to open vaidhmapan application's home page. Or "<https://maitri.mahaonline.gov.in>" to submit request for auto renewal.

The screenshot displays the Vaidhmapan website interface. At the top, there is a navigation bar with links: ABOUT, RESOURCES, LOGIN, VIEW, NOTIFICATION'S, DASHBOARD, and CONTACT. The main heading is "PACKAGE REGISTRATION COMMODITIES" with a subtext "Maintenance of accuracy in all weights Measures used in Trade, Commerce Industry". A "VISIT SERVICE" button is present. A prominent note states: "Note: License having validity of license up to 31/12/2020 can apply for renewal only with permission from Controller of Legal Metrology, Maharashtra State, between 1'st January, 2021 to 31'st March, 2021". Below this, it mentions "Amendment process for License and Registration Certificate has been started" and "Apply Only On MAITRI Portal for New Licence Manufacturer/Dealer/Repairer and Package Commodity Registration". A link for MAITRI is provided: <https://maitri.mahaonline.gov.in>. Another note says: "NOTE: (SAME USERID SHOULD NOT BE USED FOR BOTH MAITRI AND VAIDHMAPAN) New Licence Process for Manufacturer/Dealer/Repairer has Started." Below this is a "Welcome to Maharashtra LMO" section and a "Services Offered" grid with buttons for: NEW LICENCES, RENEWAL OF LICENCES, AMENDMENT IN LICENCES, PACKAGE COMMODITIES REGISTRATIONS, AMENDMENT IN PACKAGE REGISTRATIONS, NOMINATION REGISTRATION, and RENEWAL VERIFICATION CERTIFICATE. The "KEY PERSONS" section features two portraits: Hon'ble Shri. Chhagan Bhujbal, Hon'ble Minister, Food, Civil Supplies and Consumer Protection Department, Government of Maharashtra; and Dr. Ravinder Kumar Singal, Spl. Inspector General of Police and Controller of Legal Metrology, Maharashtra. At the bottom, there are links for "Complaint Status" and "Complaint Registration", and a "LINKS" section with social media handles and departmental links.

Step 2: Please click on “Login” link to open Login Window. Enter the username and password and click on ‘Login’ button

Department of Legal Metrology x +

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An electronic service delivery system from
Legal Metrology Organisation, Maharashtra

RESOURCES VIEW APPROVED LICENSES VIEW APPLICATION STATUS

Username


Password

Login

Register New User

Forgot Password ?

NOTE: - BEFORE USING ONLINE SERVICE WE REQUEST YOU TO GO THROUGH THE ONLINE PROCEDURE, MANDATORY DOCUMENT LIST AND INFORMATION ABOUT CHECKLIST

 **Legal Metrology Organisation**
Government of Maharashtra


LINKS

GOMh @gov.in MAITRI GRAS DFPD FCS&CPD CA&FPD

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RESOURCES VIEW APPROVED LICENSES VIEW APPLICATION STATUS


MHDA2629

Login

Register New User

Forgot Password ?

NOTE: - BEFORE USING ONLINE SERVICE WE REQUEST YOU TO GO THROUGH THE ONLINE PROCEDURE, MANDATORY DOCUMENT LIST AND INFORMATION ABOUT CHECKLIST

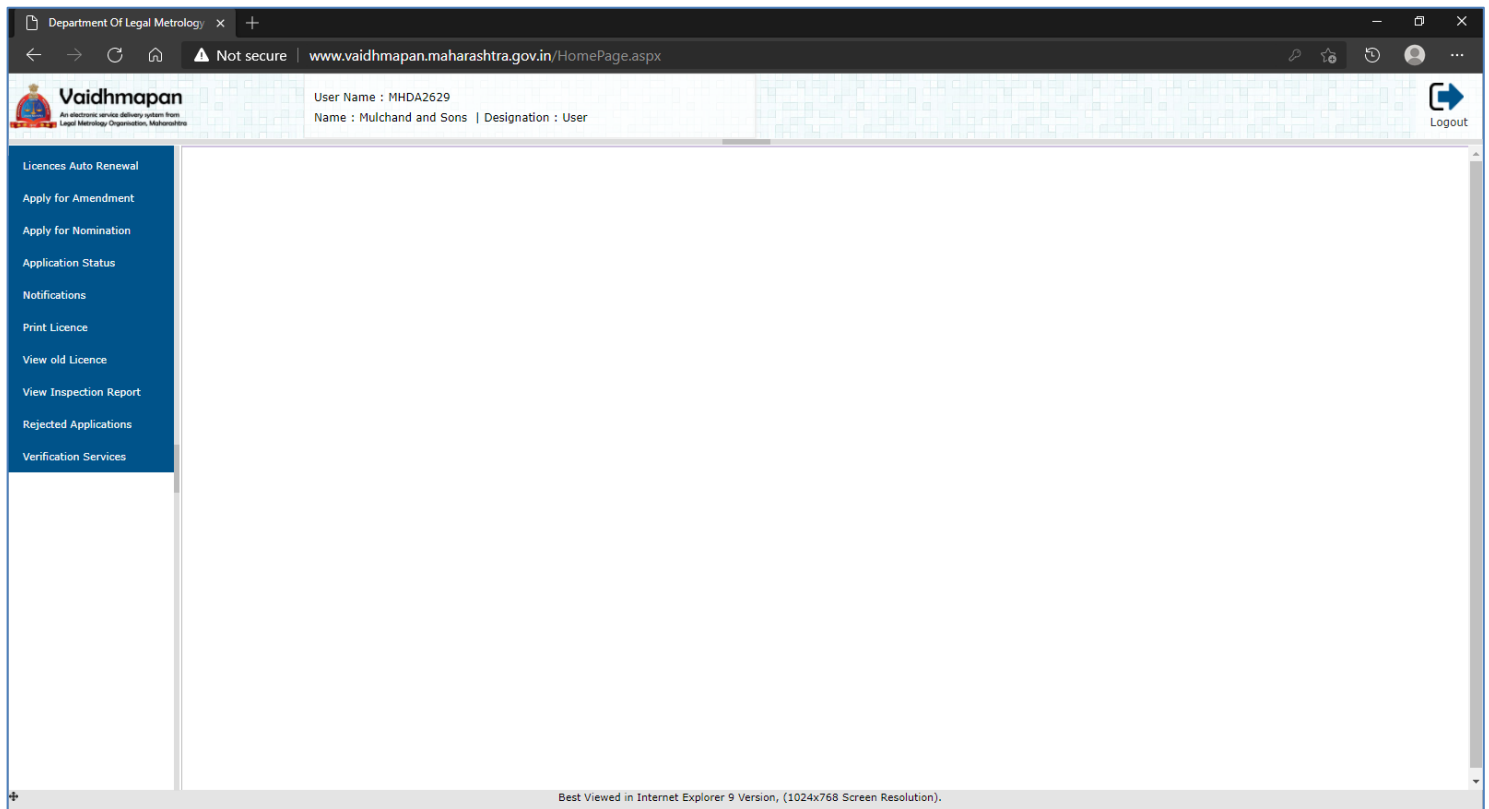
 **Legal Metrology Organisation**
Government of Maharashtra

LINKS

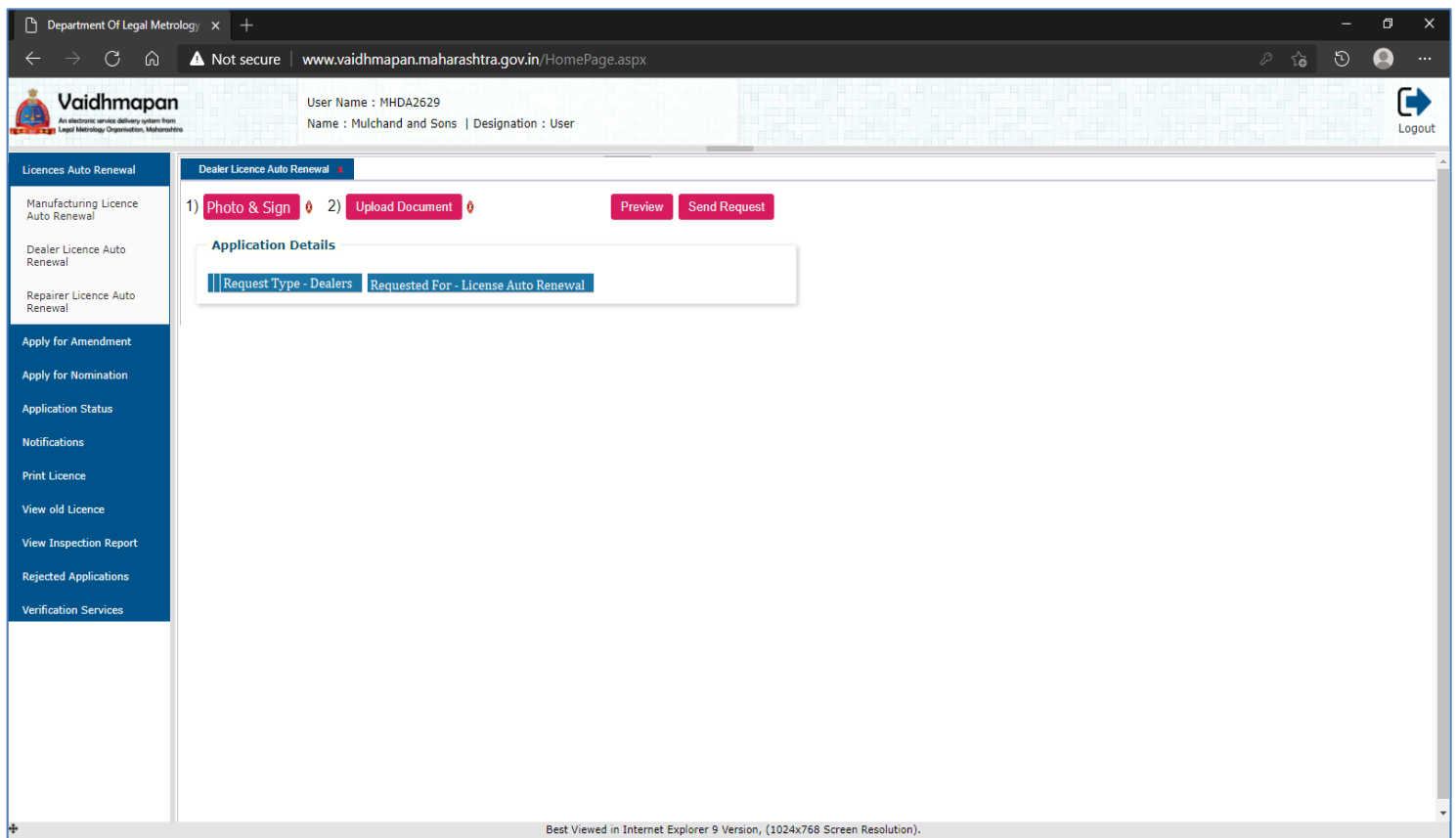
GOMh @gov.in MAITRI GRAS DFPD FCS&CPD CA&FPD

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Step 3: Once you successfully login, you will be greeted with login page where you will have the license's auto renewal link.



Step 4: Click on 'License Auto Renewal' link to open the sub links for Manufacturer / Dealer / Repairer. Select the appropriate link as per the license you have.



Step 5: Click on 'Photos & Sign' button to view your license details.

Department Of Legal Metrology

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Vaidhmapan

An electronic window delivery system from Legal Metrology Organization, Maharashtra

User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Licences Auto Renewal

Manufacturing Licence Auto Renewal

Dealer Licence Auto Renewal

Repairer Licence Auto Renewal

Apply for Amendment

Apply for Nomination

Application Status

Notifications

Print Licence

View old Licence

View Inspection Report

Rejected Applications

Verification Services

Dealer Licence Auto Renewal

1) Photo & Sign 2) Upload Document

Preview Send Request

Application Details

Request Type - Dealers Requested For - License Auto Renewal

* Indicates mandatory fields. / अनिवार्य फ़ील्ड दर्शवित

SCHEDULE II-B
[See rule 6(2)]
FORM LD-2

[Application form for renewal of Licence as Dealer of weight or measure under the Legal Metrology Act, 2009 and Rule 6(2) of Maharashtra Legal Metrology (Enforcement) Rules, 2011]
वैध मापन शास्त्र अधिनियम, 2009 आणि महाराष्ट्र वैध मापन शास्त्र (अंमलबजावणी) नियम, 2011 च्या नियम 6(2) अन्वये वजन वा माप यांचा विक्रीत लापस-सच्या नूतनीकरणासाठी करावयाच्या अर्जाचा नमुना.

1) Name and Complete Address of the Concern
* seeking renewal of dealers Licence. / विक्रेता लायसनचे नूतनीकरणासाठी अर्ज करणा-या संस्थेचे नाव व पूर्ण पत्ता

Mulchand and Sons

Choose File No file chosen

At.Post.Tal.Bawali. Ganj ward. Gondiya

2) Dealer's Licence Number. / विक्रेता लायसन क्रमांक

LM/LD/NGP/348

3) Name (s) and address (es) along with their father's/husband's name of proprietor(s)/ and/or Partners and Managing Director(s)
* in the case of Limited company. /मालक/भागीदार/मर्यादित कंपनीच्या बाबतीत व्यवस्थापकीय संचालक किंवा संचालक यांचे/यांची त्यांच्या वडील/ पत्नीच्या नावासहोत नावे/ व पत्ता/ पत्ते.

Shri.Amarlal Mulchand Santani

At.Post.Tal.Bawali. Ganj ward. Gondiya

4) Whether premises are owned/rented/taken on lease/leave licence /From Family Member/
* नावा स्व-लाया मालकीची /भाड्याची/भाडेपट्टीने घेतलेली/संमती-त्रि-परवानगीची आहे किंवा कसे?/ नातेवाईक सदस्याची

Owned

5) The Registration Number of current shop/establishment/Municipal Trade License
* /कंपनी अधिनियम/दुकान व आस्थापना अधिनियम, नगरपालिका व्यापारी लायसन अन्वये लायसनचा नोंदणी क्रमांक व दिनांक.

PB-TL-2020-01-01-009

6) * Categories of weights and measures sold at present. / सध्या विक्री करण्यात येत असलेल्या वजन वा मापाचा प्रवर्ग

Weighing and Measuring instrument (Electronic and

7) * Give details of sale of weight or measure done in last 5 years./मागील ५ वर्षांचा वजन वा माप यांचा विक्रीचा तपशील

Test

8) Registration Number of GST/CST/Profession
* Tax/Income Tax/वीएसटी/सीएसटी/व्यवसाय कर/आयकर नोंदणी क्रमांक.

GST

NA

9) Do you intended to import weights, etc. from places outside the State/Country? If so, indicate sources of supply. (Give details of Manufacturer's trade mark/monogram and his license number) and provide.
* राज्याबाहेरील /देशाबाहेरील ठिकाणाहून वजन इत्यादी आयात करण्याचा आपला उद्देश आहे काय असेल तर पुरवठा स्त्रोत निर्दिष्टित करावा. (उत्पादक करणा-याचे आद्याक्षर मुद्रा/बोधचिन्ह आणि त्याचा लायसन क्रमांक याचा तपशील द्यावा आणि तशी तस्वुद करावी.)

☐ Yes / होय ☒ No / नाही

b) Do you Propose any change / आपण कोणतेही बदल प्रस्तावित करता का?

☐ Yes / होय ☒ No / नाही

10) * Licence Date Of Issue / परवाना दिव्याची तारीख

02-06-2004

* I/we have read the legal Metrology Act, 2009 and the Maharashtra Legal Metrology (Enf.) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.
(मी /आम्ही असे प्रमाणित करतो की मी/आम्ही वैध मापनशास्त्र अधिनियम, २००९ आणि महाराष्ट्र वैध मापनशास्त्र (अंमलबजावणी) नियम, २०११ वाचला आहे आणि त्याचे आणि त्यासाठी काढण्यात आलेले किंवा काढण्यात येतील असे प्रशासकीय आदेश/अनुदेश यांचे पालन करण्याचे कटवळ करतो.
All the information furnished above is true to the best of my/our knowledge.
सादर केलेली संपूर्ण माहिती माझ्या/आमच्या माहितीप्रमाणे खरी आहे.

☐ I Agree

Save

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

NOTE:

(a) At 'Photos & Sign' stage, only your old license details will bind automatically except photos & signature which needs to be uploaded without fail. Upload recent photos of Proprietor/all Partners/All Director.

- (b) Applicant's Photo has to be uploaded in JPG/PNG Format
- (c) Applicant's Signature has to be uploaded in PNG/JPG format of 10-20KB Size
- (d) For Partners/Directors, each member's photo & signature has to be uploaded separately.

Once the photos & signature is uploaded, select the check box 'I Agree' & click on 'Save' button.

Department Of Legal Metrology

www.vaidhmapan.maharashtra.gov.in/HomePage.aspx

User Name : MHDA2629
Name : Mulchand and Sons

Vaidhmapan Says
Request Saved Successfully

1) Photo & Sign 2) Upload Document

Application Details

Request Type - Dealers Requested For - Licence Auto Renewal

* Indicates mandatory fields. / अनिवार्य फ़िल्ड दर्शावित

SCHEDULE II-B
[See rule 6(2)]
FORM LD-2

[Application form for renewal of Licence as Dealer of weight or measure under the Legal Metrology Act, 2009 and Rule 6(2) of Maharashtra Legal Metrology (Enforcement) Rules, 2011]
वैध मानन शास्त्र अधिनियम, 2009 आणि महाराष्ट्र वैध मानन शास्त्र (अंमलबजावणी) नियम, 2011 च्या नियम 6(2) अन्वये वजन वा माप यांचा विक्रेता लायसन्सच्या नूतनीकरणासाठी करावयाच्या अर्जाचा नमुना.

1) Name and Complete Address of the Concern
* seeking renewal of dealers Licence. / विक्रेता लायसन्सचे नूतनीकरणासाठी अर्ज करणा-या संस्थेचे नाव व पूर्ण पत्ता

Mulchand and Sons
At. Post. Tal. Bawali. Ganj ward. Gondiya

2) Dealer's Licence Number. / विक्रेता लायसन्स क्रमांक

LM/LD/NGP/348

3) Name (s) and address (es) along with their father's/husband's name of proprietor(s)/ and/or Partners and Managing Director(s) in the case of Limited company. / मालक/ भागीदार/मार्गदर्शक कंपनीच्या बाबतीत व्यवस्थापकीय संचालक किंवा संचालक यांचे/यांची त्यांच्या वडील/ पतीच्या नावांसह त नावे/ व पत्ता/ पत्ते.

Shri. Amarlal Mulchand Santani
At. Post. Tal. Bawali. Ganj

4) Whether premises are owned/rented/taken on lease/leave licence / From Family Member/ * जागा स्वतःच्या मालकीची / भाड्याची/भाडेपट्टीने घेतलेली/संस्थेची-नि-परवानगीची आहे किंवा कसे?/ नातेवाईक सदस्याची

Owned

* Photo / फोटो
Please Upload your latest Photo / कृपया आपला नवीनतम फोटो अपलोड करा

* HandSignature/ हस्ताक्षरी स्वाक्षरी
Photo Capacity: 10KB TO 20KB

* Person Name: Caption

Photo Upload

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Step 6: Click on 'Upload Documents' to display the mandatory documents to be uploaded for respective license type

- (a) Click on 'Choose File' button to select the document to be uploaded.
- (b) Click on 'Upload Button' to upload the selected documents

Department Of Legal Metrology

www.vaidhmapan.maharashtra.gov.in/HomePage.aspx

User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

1) Photo & Sign 2) Upload Document

Application Details

Request Type - Dealers Requested For - Licence Auto Renewal

Upload Documents

Please Upload *.PDF files And File size should be less than 10 MB.

Document Type	Browse File
Copy of valid licence issued/ renewed. नवीन/नूतनीकरण केलेल्या किंवा परवानगीचा प्रत.	Choose File No file chosen
Certificate of registration of industry/registration under Shops and Establishments Act/ NOC from Grampanchayat. कारखान्या/गोदणी प्रमाणपत्र / दुकाने व आसपास अभियंत्यामुखार नोंदणी प्रमाणपत्र / ग्रामपंचायतीचे ना-हरकत प्रमाणपत्र.	Choose File No file chosen
Authenticated document regarding Proprietorship /Registered partnership deed/ memorandum of association and articles of association along with list of directors. मालकाचे गोदाबल अधिकृत वस्तुनिष्ठ नोंदीसह भागीदारी करारपत्र / संस्थापकांच्या नावाच्या सोबतच गोदाबल आणि अंतिम आणि अंतिमपत्राची प्रत.	Choose File No file chosen
Premises - ownership documents/ registered rent or leave license agreement or lease agreement NOC from the owner / NOC of the member if the premise is owned by family member. जागेच्या मालकीबाबतची कागदपत्रे/गोदणीकृत भाडे अर्जा किंवा कारारपत्राचा प्रत आणि जागा घेतलेल्याचे ना-हरकत प्रमाणपत्र/अर्जा कुटुंबातील सदस्याची अर्जाच्या अर्जा सदस्याचे ना-हरकत प्रमाणपत्र.	Choose File No file chosen
Copy of income tax return. आयकर विवरणपत्राची प्रत.	Choose File No file chosen
Copy of receipt of profession tax paid. व्यवसायकर किंवा पेशवारी घातली.	Choose File No file chosen
Self declaration about whether any offence is pending against him in court and/ or police station. अतिदलित किंवा दुष्प्रचाराबाबत किंवा/ आणि कोणताही दोषाबाबतचे नृण प्रतीपक्ष स्वतःचे वक्तव्य.	Choose File No file chosen
Self declaration about whether the Applicant has violated any of the provisions of Legal Metrology Act, 2009 or rules made there under. अर्जदाराने किंवा मागन शास्त्र अधिनियम, 2009 न च्या अनेक नियमांचा भंग न केल्याबाबतचे स्वयंघोषणापत्र.	Choose File No file chosen
Latest electricity bill. अलीकडील विदयुत बिलकाची प्रत.	Choose File No file chosen

Upload All Documents

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

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An electronic service delivery system from
Legal Metrology Organisation, Maharashtra

User Name : MHDA2629
Name : Mulchand and Sons

Vaidhmapan Says
Documents Uploaded Successfully

OK

View/Download Documents

Download	Document Type	Page Count	Delete
View Document	Copy of valid licence issued/ renewed. नविन/नवनीकरण केलेल्या वैध परवान्याची प्रत	1	✗
View Document	Certificate of registration of industry/registration under Shops and Establishments Act/ NOC from Grampanchayat. कारखाना नोंदणी प्रमाणपत्र / दुकाने व आस्थापना अधिनियमांनुसार नोंदणी प्रमाणपत्र / ग्रामपंच	1	✗
View Document	Authenticated document regarding Proprietorship /Registered partnership deed/ memorandum of association and articles of association along with list of directors. मालकाचे नोंदवाढत अधिकृत दस्तऐवज/नोंदपत्र	1	✗
View Document	Premises - ownership documents/ registered rent or leave license agreement or lease agreement NOC from the owner / NOC of the member if the premise is owned by family member. जागेच्या मालकीबाबतची कागद	1	✗
View Document	Copy of income tax return. आयकर विवरणपत्राची प्रत.	1	✗
View Document	Copy of receipt of profession tax paid. व्यवसायाकर कर भरल्याची पावती.	1	✗
View Document	Self declaration about whether any offence is pending against him in court and/ or police station. अर्जदाराच्या विरुद्धच्यायालयीन किंवा/ आणि पोलीस स्टेशनकडे गुन्हा प्रलंबित नसल्याचे स्वयंघोषणापत्र.	1	✗
View Document	Self declaration about whether the Applicant has violated any of the provisions of Legal Metrology Act, 2009 or rules made there under. अर्जदाराने वैध मान्य शास्त्र अधिनियम, 2009 व त्या अंर्गत नियमांचे	1	✗
View Document	Latest electricity bill. अलीकडील विद्युत देण्याची प्रत.	1	✗

Download All Documents

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Step 7: Click on 'Preview' button to display the request form before submission of application.

Department Of Legal Metrology x +

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Vaidhmapan
An electronic service delivery system from
Legal Metrology Organisation, Maharashtra

User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Dealer Licence Auto Renewal

1) Fill Application 2) Upload Document


Preview Send Request

Application Details

Application Type: Dealers Applied For: Renewal-Licence

Request Preview Close

1 / 3



SCHEDULE II-B
[See rule 6(2)]
LD-2

संयुक्त पत्रां - 2

[Application form for Renewal of Licence as Dealer of weight or measure under the legal Metrology Act, 2009 and Rule 6(2) of Maharashtra Legal Metrology (Enforcement) Rules, 2011]

हेतु मजबूत करणे अधिनियम, 2009 आणि मजबूत हेतु मजबूत करणे (अंमलबजावणी) नियम, 2011 च्या नियम 6(2)

आपले वजन वा माप माप विक्रीत आपल्यासाठी/आपला अनुमोदित/अनुमोदित करणारा

अर्जदाराचे नाव.

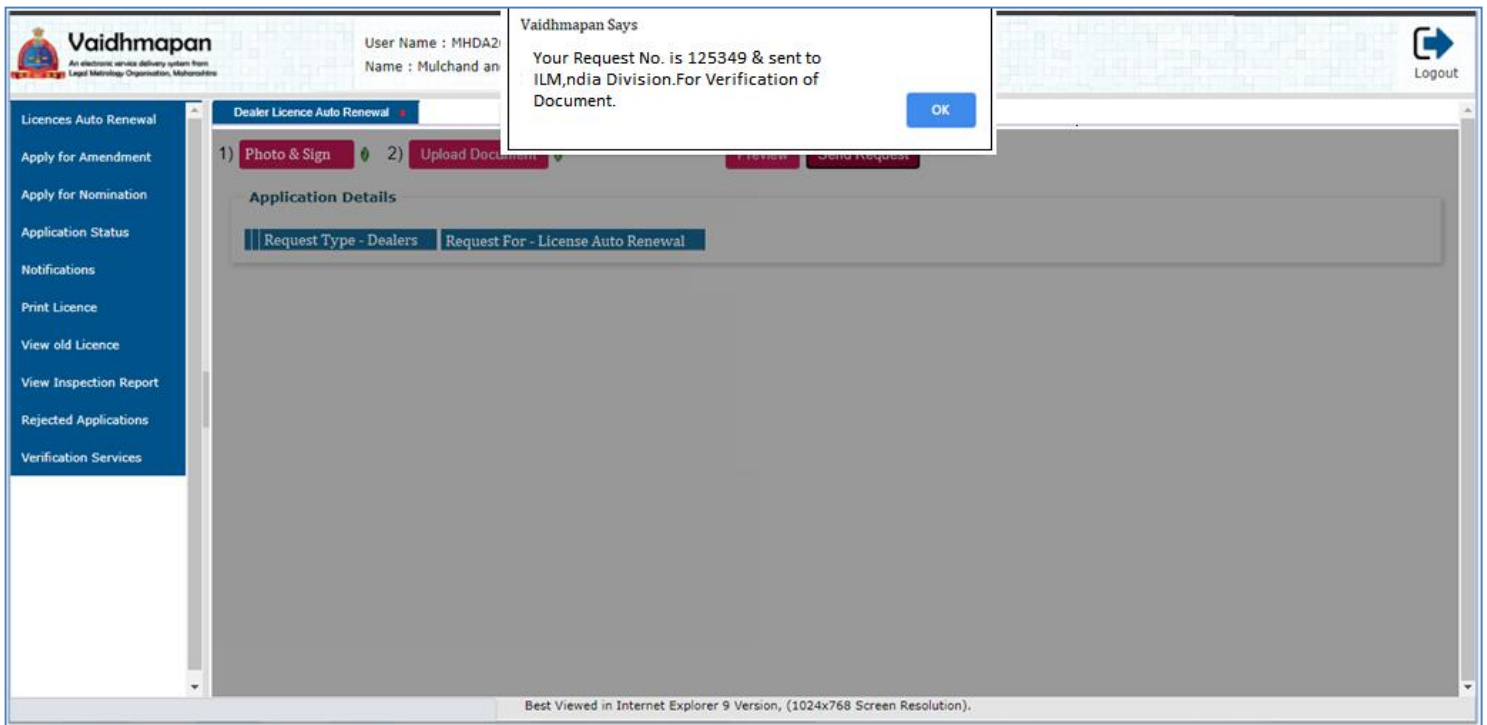
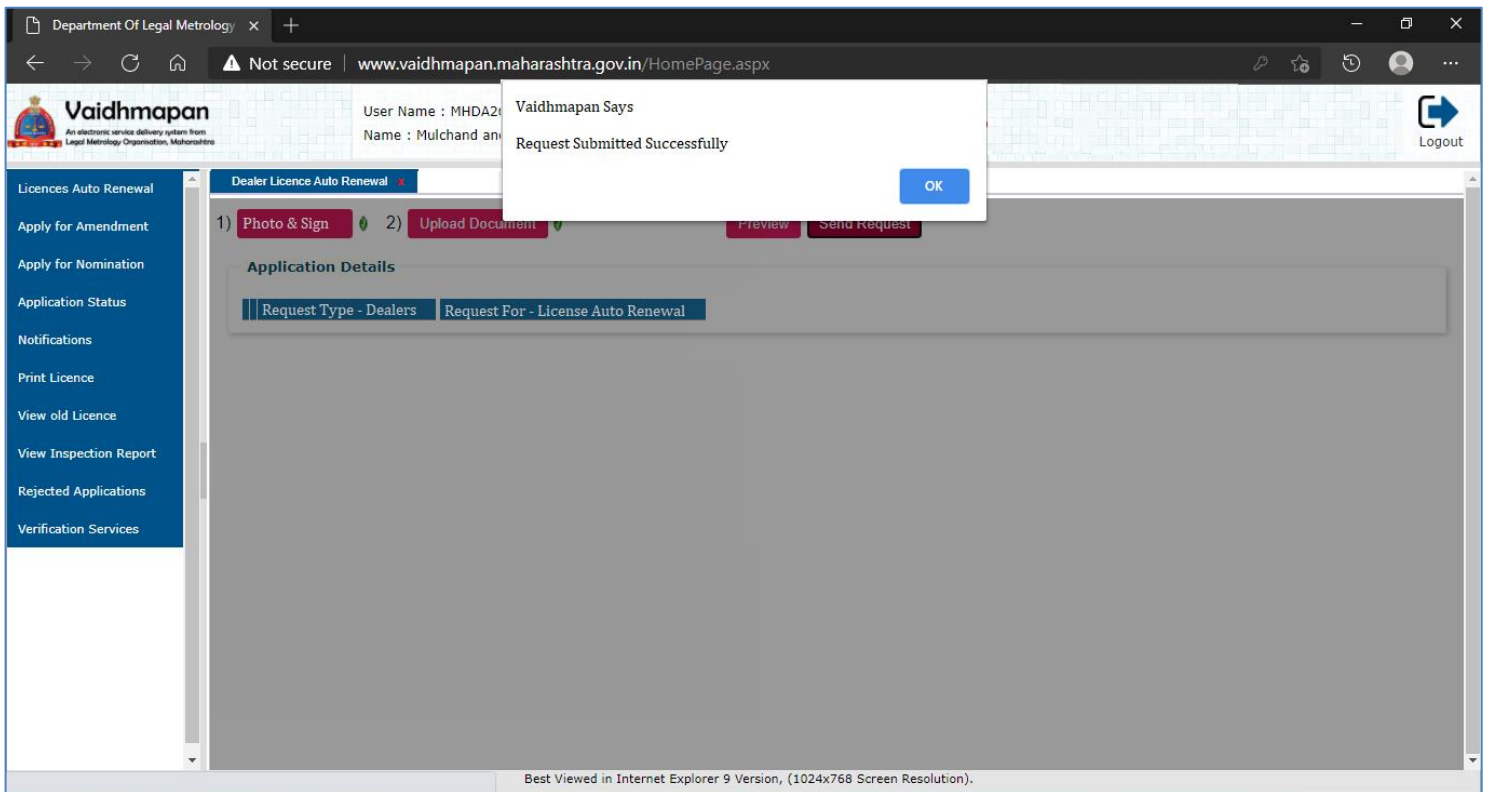
Harish

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Step 8: Click 'Send Request' button to send the request to the department for your license auto renewal.

Note:

- Once the request is sent, a request number will be generated. Please note down this number for future reference.
- The request sent will be received by inspecting officer based on 'Random Allocation' concept.



(c) The Inspecting Officer will generate an inspection letter the notification related to spot inspection will be sent to you accordingly.

(d) Once the spot inspection has been done the inspecting officer will sent the request to higher / renewal authority.

(e) Once the Renewal Authority selects License Renewal Eligibility Period, an alert message will be sent to registered mobile number and a notification is sent to respective login.

Step 9: Click on 'Notifications' link to view any notifications sent by officers related to any extra documents required or queries or for payment.

- (a) Click on 'Renewal Payment Details' link to view the eligibility period
- (b) Select the number of years (Within Eligibility) for which the license has to be renewed and click on 'Submit' button
- (c) Once the year is selected, based on the same & request sent date, License Renewal Fee will be calculated and shown to you.
- (d) Make the payment in GRAS and enter the GRAS Challan details (GRAS Challan Number, Challan Date, Scroll Number & Amount Paid To Officer) and click on 'Save' button.

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An electronic service delivery system from
Legal Metrology Organisation, Maharashtra

User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Renewal Payment Details

Your Licence Renewal Application has been Approved for the Eligibility of 4 year

For How many year do you want to renewal

Notifications alert sent from officer

Inspection Notice

Renewal Payment Details

Update Repayment Details

Print Licence

View old Licence

View Inspection Report

Rejected Applications

Verification Services

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Department Of Legal Metrology x +

Not secure | www.vaidhmapan.maharashtra.gov.in/HomePage.aspx

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An electronic service delivery system from
Legal Metrology Organisation, Maharashtra

User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Renewal Payment Details

Your Licence Renewal Application has been Approved for the Eligibility of 4 year

For How many year do you want to renewal

1 Year

2 Years

3 Years

4 Years

Notifications alert sent from officer

Inspection Notice

Renewal Payment Details

Update Repayment Details

Print Licence

View old Licence

View Inspection Report

Rejected Applications

Verification Services

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Department Of Legal Metrology x +

Not secure | www.vaidhmapan.maharashtra.gov.in/HomePage.aspx

Vaidhmapan
An electronic service delivery system from
Legal Metrology Organisation, Maharashtra

User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Licences Auto Renewal

Apply for Amendment

Apply for Nomination

Application Status

Notifications

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Your Licence Renewal Application has been Approved for the Eligibility of 4 year

For How many year do you want to renewal

Payment Details

Application Number	Firm Name	Firm Address	Application Type	Need to Pay In Favor off	Application Date	Amount to be paid	GRN Number	GRN Date	Scroll No	Paid to Office	Enter Amount	
125350	Mulchand and Sons	At.Post.Tal.Bawali, Ganj ward, Gondiya	Dealer	Assistant Controller of Legal Metrology, Bhandara District	25/01/2021	10500	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Save"/>

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Note:

(a) Once the payment details are saved, the renewal authority will approve the license renewal period and the approved license can be downloaded in your respective login under the 'View License' link

Steps to Make Payment through GRAS Is As Follow

1. Visit the website <https://gras.mahakosh.gov.in/echallan/>
2. Login with username and password if registered or else click on 'Payment without Registration' button.
3. Select the department by entering the word 'Controller of Legal Metrology'. Click on 'Submit' button
4. Enter the detail in the open window by selecting appropriate drop down menu (Renewing Office) and click on 'Submit' button.
5. Make payment as per selection. Once the challan is generated, save it for future reference.

NOTE: The above said process is same for all types of licenses. If any doubts please contact 'Help Line'