



GOVERNMENT OF MAHARASHTRA
LEGAL METROLOGY ORGANISATION

User Manual- Applicant Level

[License's Auto Renewal - Manufacturer / Dealer / Repairer]

STEPS/PROCEDURE TO BE FOLLOWED FOR LICENSE AUTO RENEWAL IS AS FOLLOW

Step 1: After opening browser (Internet Explorer 9 or above) please enter the URL <http://www.vaidhmapan.maharashtra.gov.in/homepages/index.html> to open vaidhmapan application's home page. Or “<https://maitri.mahaonline.gov.in>” to submit request for auto renewal.

Department of Legal Metrology | Not secure | www.vaidhmapan.maharashtra.gov.in/HomePages/index.html

Vaidhmapan
An electronic service delivery system from
Legal Metrology Organisation, Maharashtra

ABOUT RESOURCES LOGIN VIEW NOTIFICATION'S DASHBOARD CONTACT

**PACKAGE REGISTRATION
COMMODITIES**
Maintenance of accuracy in all weights Measures used in Trade, Commerce
Industry
VISIT SERVICE

Note: License having validity of license up to 31/12/2020 can apply for renewal only with permission from Controller of Legal Metrology, Maharashtra State, between 1st January, 2021 to 31st March, 2021

**Amendment process for License and Registration Certificate has been started
Apply Only On MAITRI Portal for New Licence Manufacturer/Dealer/Repairer and Package Commodity Registration**

- MAITRI: <https://maitri.mahaonline.gov.in>

**NOTE: (SAME USERID SHOULD NOT BE USED FOR BOTH MAITRI AND VAIDHMAPAN)
New Licence Process for Manufacturer/Dealer/Repairer has Started.**

Welcome to Maharashtra LMO

Services Offered

NEW LICENCES	RENEWAL OF LICENCES	AMENDMENT IN LICENCES
PACKAGE COMMODITIES REGISTRATIONS	AMENDMENT IN PACKAGE REGISTRATIONS	NOMINATION REGISTRATION
RENEWAL VERIFICATION CERTIFICATE		

KEY PERSONS

 Hon'ble Shri. Chhagan Bhujbal Hon'ble Minister, Food, Civil Supplies and Consumer Protection Department, Government of Maharashtra	 Dr. Ravinder Kumar Singal Spl. Inspector General of Police and Controller of Legal Metrology, Maharashtra
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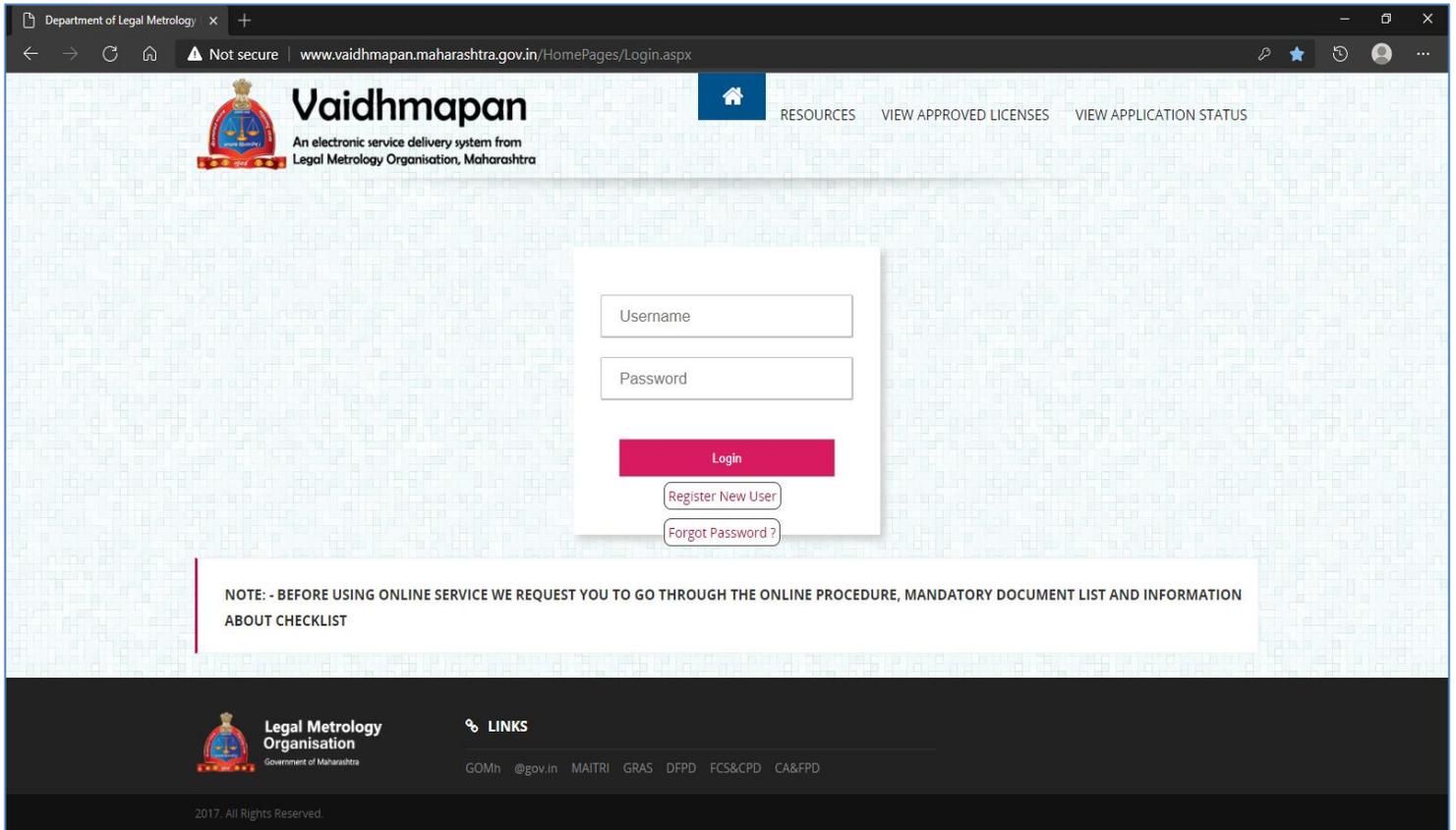
Complaint Status **Complaint Registration**

LINKS
GOMh @gov.in MAITRI GRAS DFPD
FCS&CPD CA&FPD

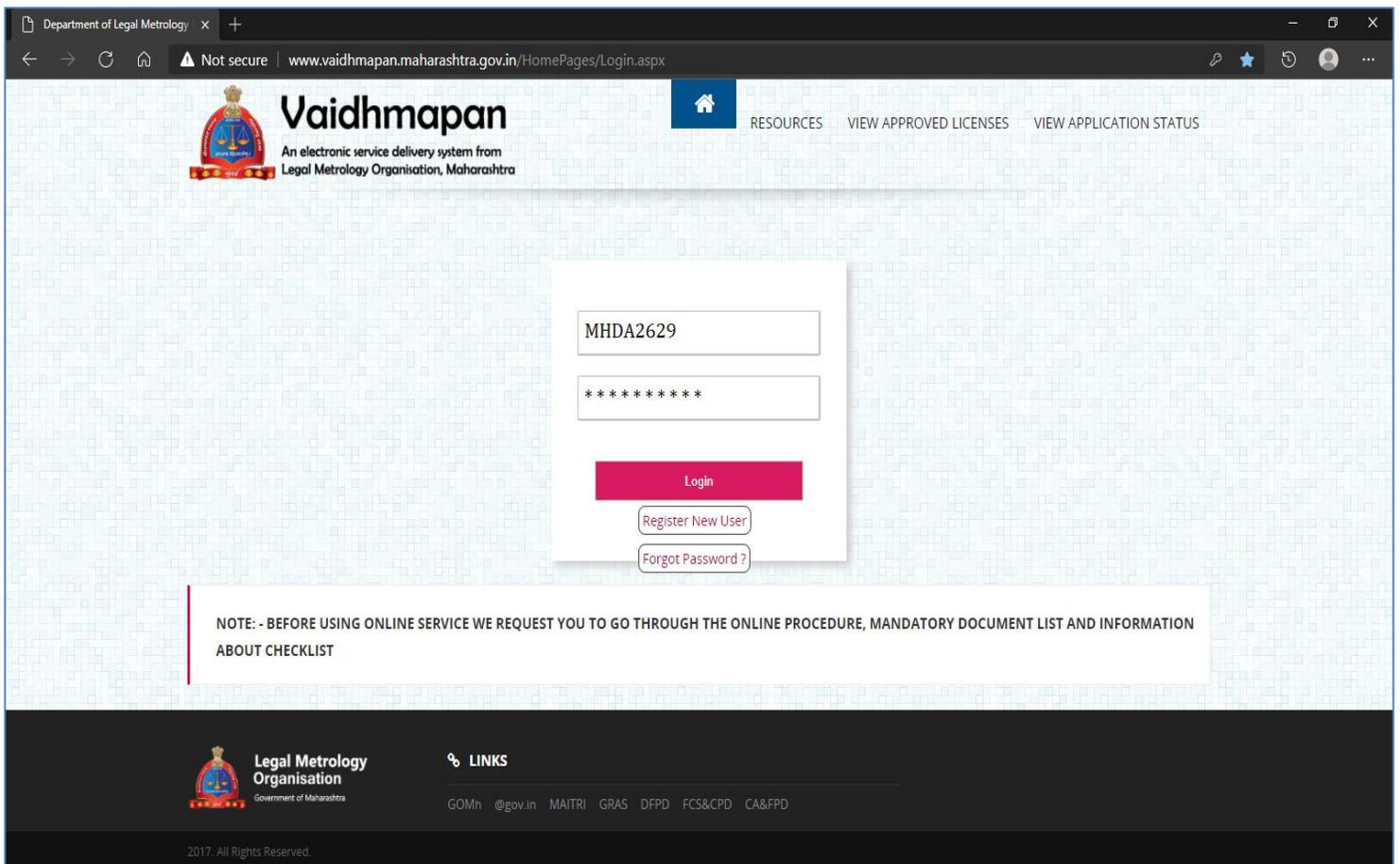
Legal Metrology Organisation
Government of Maharashtra

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Step 2: Please click on “Login” link to open Login Window. Enter the username and password and click on ‘Login’ button

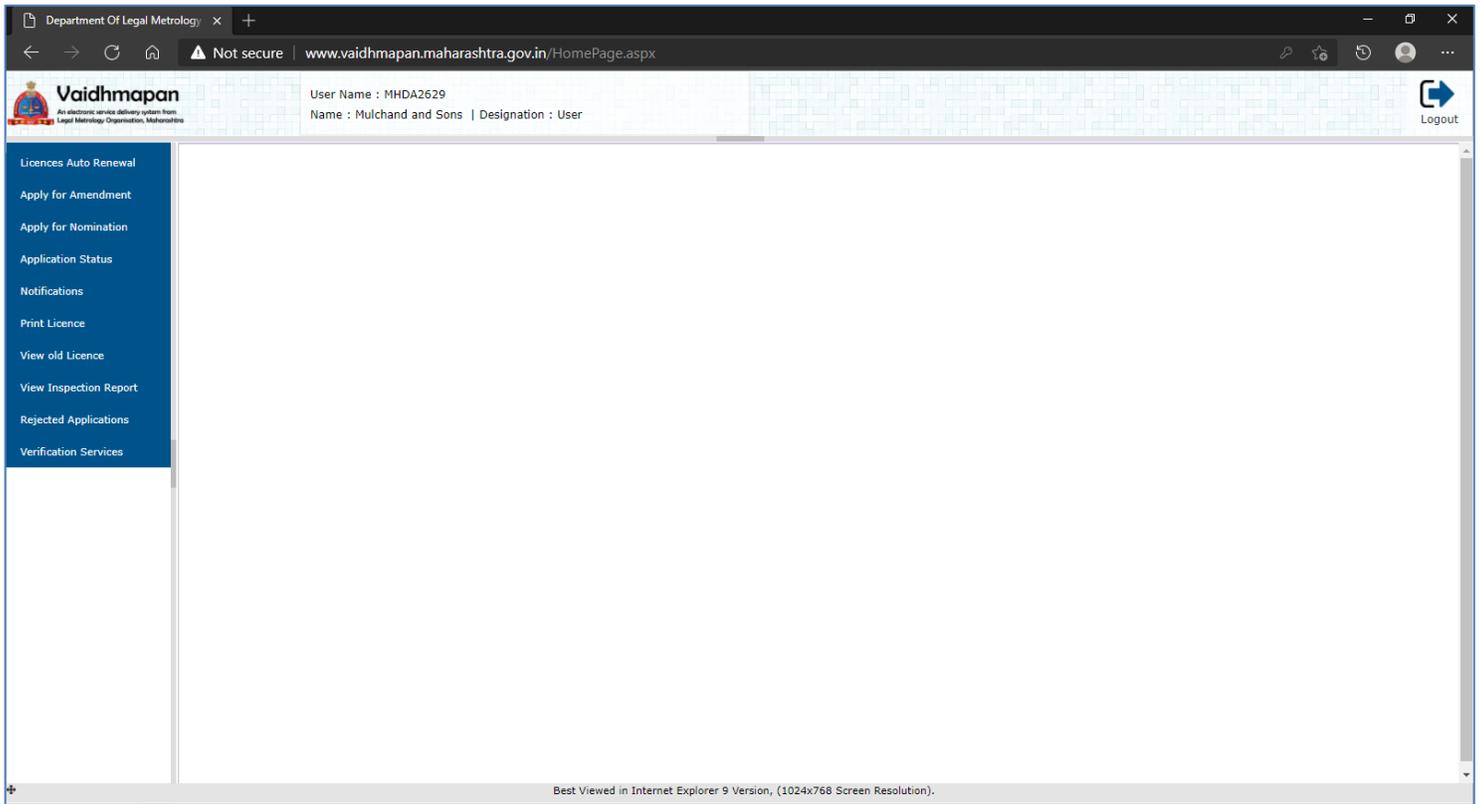


The screenshot shows the Vaidhmapan login page. At the top left is the logo of the Legal Metrology Organisation, Maharashtra, with the text "Vaidhmapan" and "An electronic service delivery system from Legal Metrology Organisation, Maharashtra". To the right are navigation links: "RESOURCES", "VIEW APPROVED LICENSES", and "VIEW APPLICATION STATUS". The main content area features a white login box with two input fields: "Username" and "Password". Below these fields are three buttons: a red "Login" button, a "Register New User" button, and a "Forgot Password?" button. A note box below the login box reads: "NOTE: - BEFORE USING ONLINE SERVICE WE REQUEST YOU TO GO THROUGH THE ONLINE PROCEDURE, MANDATORY DOCUMENT LIST AND INFORMATION ABOUT CHECKLIST". The footer contains the "Legal Metrology Organisation" logo, "LINKS" section with links to "GOMh", "@gov.in", "MAITRI", "GRAS", "DFPD", "FCS&CPD", and "CA&FPD", and the text "2017. All Rights Reserved."

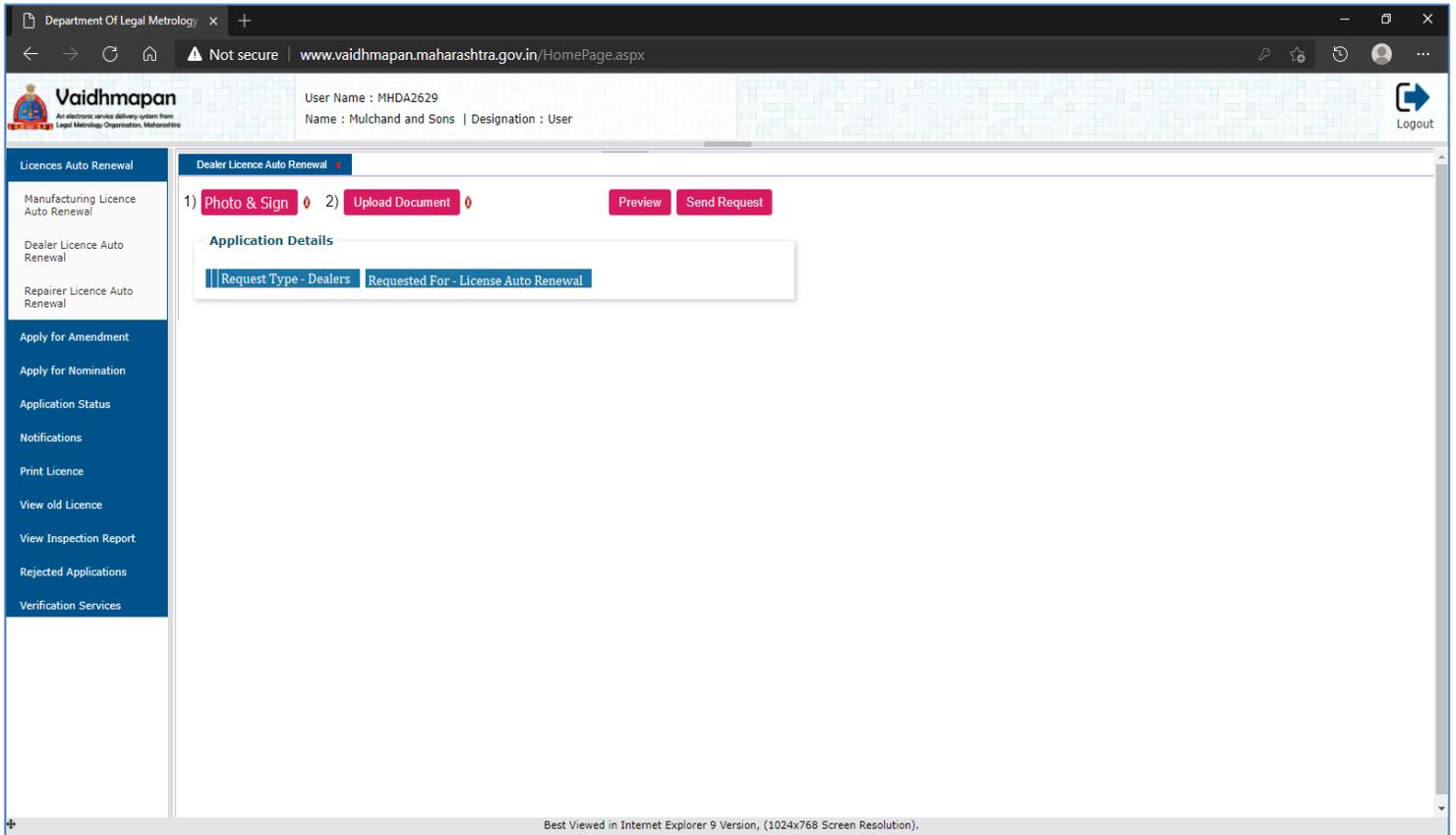


This screenshot is identical to the one above, but the "Username" field is now filled with the text "MHDA2629" and the "Password" field is filled with ten asterisks "*****". The "Login" button and other elements remain the same.

Step 3: Once you successfully login, you will be greeted with login page where you will have the license's auto renewal link.



Step 4: Click on 'License Auto Renewal' link to open the sub links for Manufacturer / Dealer / Repairer. Select the appropriate link as per the license you have.



Step 5: Click on 'Photos & Sign' button to view your license details.

Department Of Legal Metrology

www.vaidhmapan.maharashtra.gov.in/HomePage.aspx

User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Licences Auto Renewal

Manufacturing Licence Auto Renewal

Dealer Licence Auto Renewal

Repairer Licence Auto Renewal

Apply for Amendment

Apply for Nomination

Application Status

Notifications

Print Licence

View old Licence

View Inspection Report

Rejected Applications

Verification Services

1) **Photo & Sign**
2) **Upload Document**
Preview
Send Request

Application Details

Request Type - Dealers Requested For - License Auto Renewal

*** Indicates mandatory fields. / अनिवार्य फील्ड दर्शविताना**

SCHEDULE II-B
[See rule 6(2)]
FORM LD-2

[Application form for renewal of Licence as Dealer of weight or measure under the Legal Metrology Act, 2009 and Rule 6(2) of Maharashtra Legal Metrology (Enforcement) Rules, 2011]
वैध मापन शास्त्र अधिनियम, 2009 आणि महाराष्ट्र वैध मापन शास्त्र (अंमलबजावणी) नियम, 2011 च्या नियम 6(2) अन्वये वजन वा माप यांचा विक्रीत लायसन्सच्या नूतनीकरणासाठी करावयाच्या अर्जाचा नमुना.

<p>1) Name and Complete Address of the Concern seeking renewal of dealers Licence. / विक्रेता लायसन्सचे नूतनीकरणासाठी अर्ज करणा-या संस्थेचे नाव व पूर्ण पत्ता</p>	<p>Mulchand and Sons</p> <p>At.Post.Tal.Bawali. Ganj ward. Gondiya</p>	<p>Choose File No file chosen</p> <p>* Photo / फोटो Please Upload your latest Photo / कृपया आपला नवीनतम फोटो अपलोड करा</p>
<p>2) Dealer's Licence Number. / विक्रेता लायसन्स क्रमांक</p>	<p>LM/LD/NGP/348</p>	<p>Choose File No f...osen</p> <p>* HandSignature/ हाताची स्वाधीन Photo Capacity: 10KB TO 20KB</p> <p>* Person Name: Caption</p>
<p>3) Name (s) and address (es) along with their father's/husband's name of proprietor(s)/ and/or Partners and Managing Director(s) in the case of Limited company. / मालक/ भागीदार/मर्यादित कंपनीच्या बाबतीत व्यवस्थापकीय संचालक किंवा संचालक यांचे/यांची त्यांच्या वडील/ पत्नीच्या नावासहोत नाव/ व पत्ता/ पत्ते.</p>	<p>Shri.Amarlal Mulchand Santani</p>	<p>Photo Upload</p>
<p>4) Whether premises are owned/rented/taken on lease/leave licence /From Family Member/ नाना स्व-लाच्या मालकीची /माउथली/परिवारिक/नेतलेली/संमती-त्रि-परवानगीची आहे किंवा कसे?/ नातेवाईक सदस्याची</p>	<p>Owned</p>	
<p>5) The Registration Number of current shop/establishment/Municipal Trade License /कंपनी अधिनियम/दुकान व अस्थापना अधिनियम, नगरपालिका व्यापारी लायसन्स अन्वये लायसन्सचा नोंदणी क्रमांक व दिनांक.</p>	<p>PB-TL-2020-01-01-009</p>	
<p>6) Categories of weights and measures sold at present. / सध्या विक्री करण्यात येत असलेल्या वजन वा मापाचा प्रवर्ग</p>	<p>21/01/2021</p>	
<p>7) Give details of sale of weight or measure done in last 5 years./मागील ५ वर्षांचा वजन वा माप यांचा विक्रीचा तपशील</p>	<p>Weighing and Measuring instrument (Electronic and</p>	
<p>8) Registration Number of GST/CST/Profession Tax/Income Tax/वीएसटी/सीएसटी/व्यवसाय कर/आयकर नोंदणी क्रमांक.</p>	<p>Test</p>	
<p>9) Do you intended to import weights, etc. from places outside the State/Country? If so, indicate sources of supply. (Give details of Manufacturer's trade mark/monogram and his license number) and provide. /राज्याबाहेरील /देशाबाहेरील ठिकाणाहून वजन वत्यादी आयात करण्याचा आपला उद्देश आहे काय असेल तर पुरवठा स्रोत निर्दिष्ट करावा. (उत्पादक कंपनी याचे आदर्शक मूद्रा/बोधचिन्ह आणि त्याचा लायसन्स क्रमांक यांचा तपशील द्यावा आणि तशी तस्तुद करावी.)</p>	<p>GST</p>	
<p>b) Do you Propose any change / आपण कोणतेही बदल प्रस्तावित करता का?</p>	<p>NA</p>	
<p>10) Licence Date Of Issue / परवाना दिव्याची तारीख</p>	<p>02-06-2004</p>	

*** I Agree**

Save

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

NOTE:

- (a) At 'Photos & Sign' stage, only your old license details will bind automatically except photos & signature which needs to be uploaded without fail. Upload recent photos of Proprietor/all Partners/All Director.

Department Of Legal Metrology | www.vaidhmapan.maharashtra.gov.in/HomePage.aspx

Vaidhmapan
An electronic service delivery system from Legal Metrology Organization, Maharashtra

User Name : MHDA2629
Name : Mulchand and Sons

Vaidhmapan Says
Documents Uploaded Successfully

OK

View/Download Documents

Download	Document Type	Page Count	Delete
View Document	Copy of valid licence issued/ renewed. नविन/नवनीकरण केलेल्या वैध परवान्याची प्रत.	1	✗
View Document	Certificate of registration of industry/registration under Shops and Establishments Act/ NOC from Grampanchayat. कारखाना नोंदणी प्रमाणपत्र / दुकाने व आस्थापना अधिनियमानुसार नोंदणी प्रमाणपत्र / ग्रामपंच	1	✗
View Document	Authenticated document regarding Proprietorship /Registered partnership deed/ memorandum of association and articles of association along with list of directors. मालकाचे नोंदबाबत अधिकृत दस्तऐवज/नोंदपत्र	1	✗
View Document	Premises - ownership documents/ registered rent or leave license agreement or lease agreement NOC from the owner / NOC of the member if the premise is owned by family member. जागेच्या मालकीबाबतची कागद	1	✗
View Document	Copy of income tax return. आयकर विवरणपत्राची प्रत.	1	✗
View Document	Copy of receipt of profession tax paid. व्यवसायकर कर भरल्याची पावती.	1	✗
View Document	Self declaration about whether any offence is pending against him in court and/ or police station. अर्जदाराच्या विरुद्धच्यायालयीन किंवा/ आणि पोलीस स्टेशनकडे गुन्हा प्रलंबित नसल्याचे स्वयंघोषणापत्र.	1	✗
View Document	Self declaration about whether the Applicant has violated any of the provisions of Legal Metrology Act, 2009 or rules made there under. अर्जदाराने वैध मानपत्र शास्त्र अधिनियम, 2009 व त्या अंतर्गत नियमांचे	1	✗
View Document	Latest electricity bill. अलीकडील विद्युत देण्याची प्रत.	1	✗

Download All Documents

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Step 7: Click on 'Preview' button to display the request form before submission of application.

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User Name : MHDA2629
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Logout

Dealer Licence Auto Renewal

1) Fill Application 2) Upload Document

Preview Send Request

Application Details

Application Type: Dealers Applied For: Renewal-Licence

Request Preview Close

1 / 3



SCHEDULE II-B
[See rule 6(2)]
LD-2

संख्ये संखी - 2

[Application form for Renewal of Licence as Dealer of weight or measure under the legal Metrology Act, 2009 and Rule 6(2) of Maharashtra Legal Metrology (Enforcement) Rules, 2011]

हे मानपत्र अतिशुद्ध, 2009 आणि महाराष्ट्र हे मानपत्र (अंमलबजावणी) शासक, 2011 च्या नियम 6(2)

आपले वजन वा माप यंत्रणेला तयार/त्याचे सुदृढीकरणसाठी करावयाचे

अर्जदाराचे नाव:

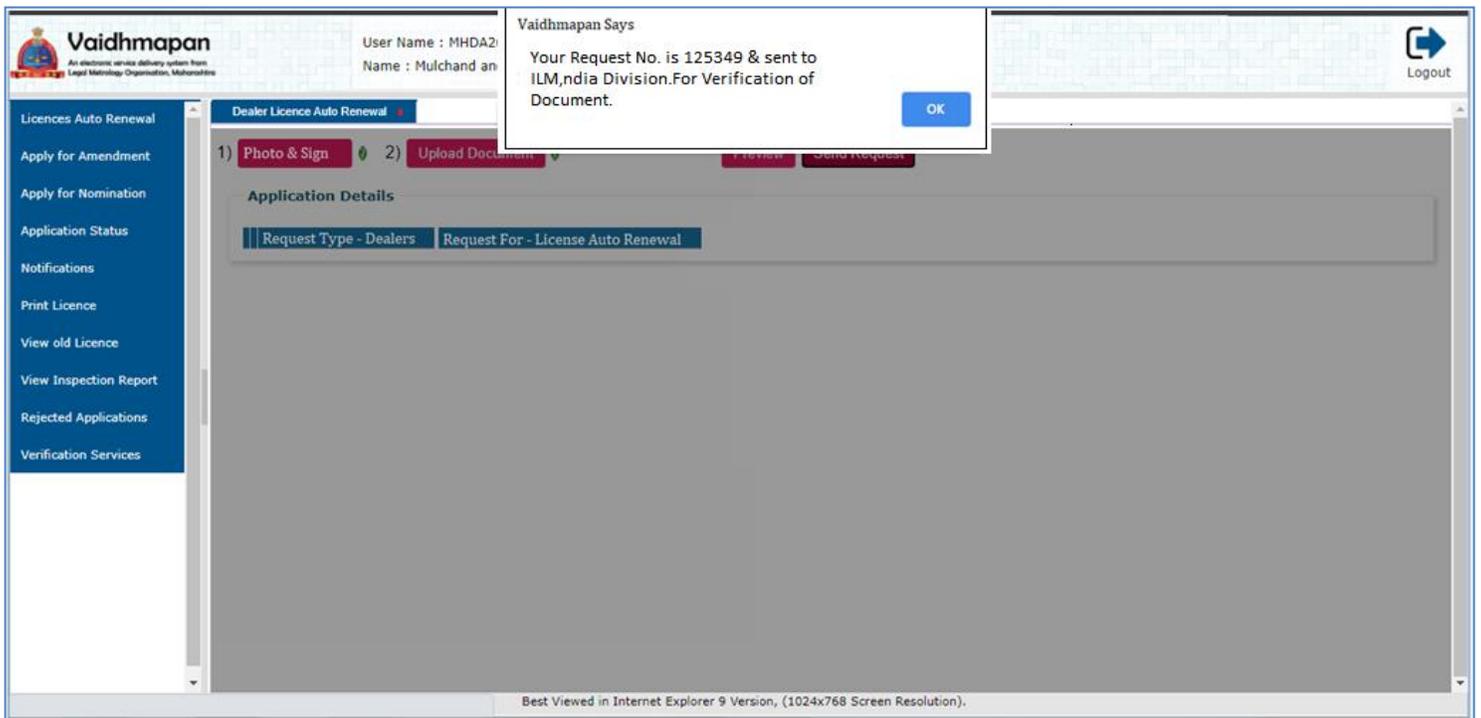
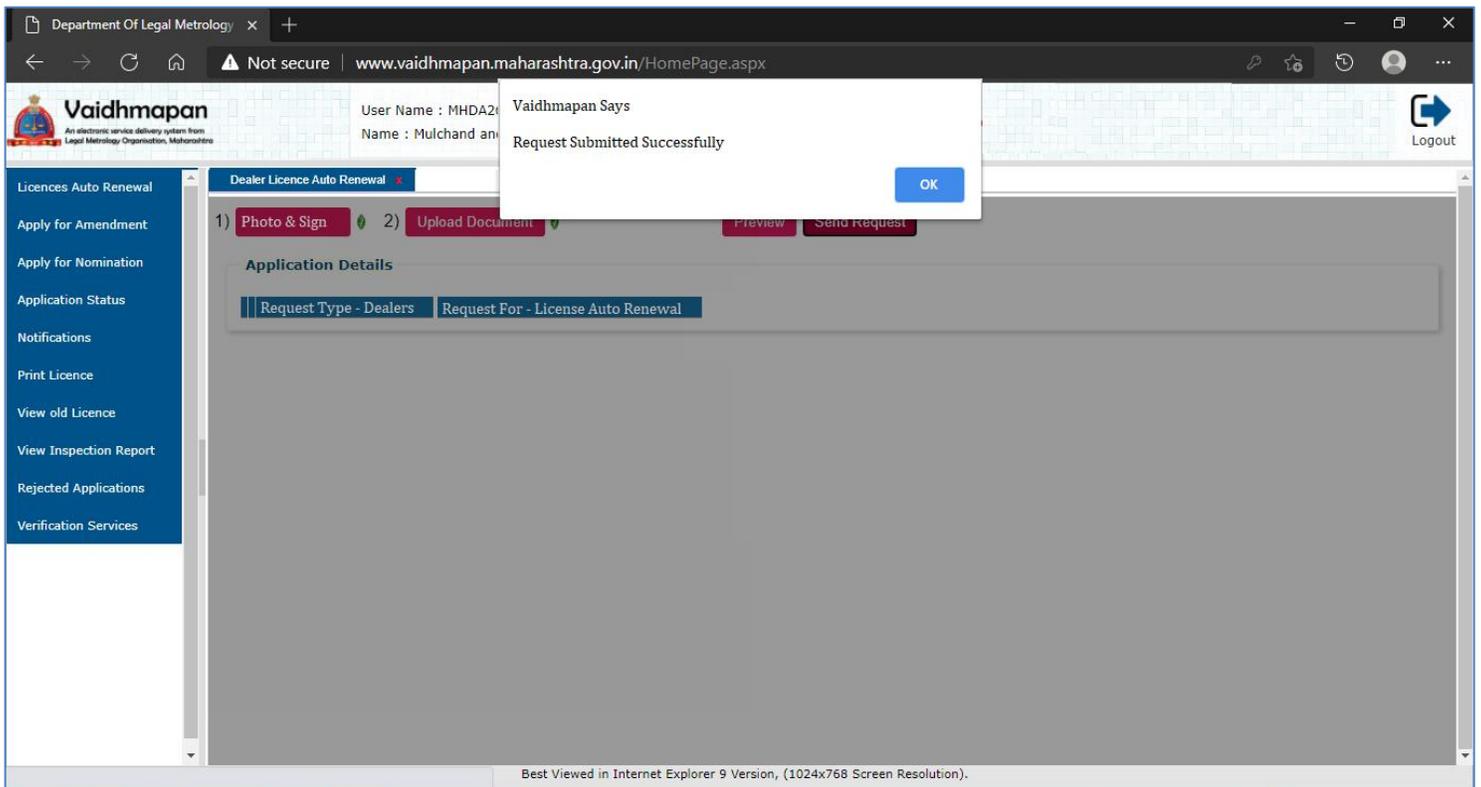
Harish

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Step 8: Click 'Send Request' button to send the request to the department for your license auto renewal.

Note:

- Once the request is sent, a request number will be generated. Please note down this number for future reference.
- The request sent will be received by inspecting officer based on 'Random Allocation' concept.



(c) The Inspecting Officer will generate an inspection letter the notification related to spot inspection will be sent to you accordingly.

(d) Once the spot inspection has been done the inspecting officer will sent the request to higher / renewal authority.

(e) Once the Renewal Authority selects License Renewal Eligibility Period, an alert message will be sent to registered mobile number and a notification is sent to respective login.

Step 9: Click on 'Notifications' link to view any notifications sent by officers related to any extra documents required or queries or for payment.

- (a) Click on 'Renewal Payment Details' link to view the eligibility period
- (b) Select the number of years (Within Eligibility) for which the license has to be renewed and click on 'Submit' button
- (c) Once the year is selected, based on the same & request sent date, License Renewal Fee will be calculated and shown to you.
- (d) Make the payment in GRAS and enter the GRAS Challan details (GRAS Challan Number, Challan Date, Scroll Number & Amount Paid To Officer) and click on 'Save' button.

Department Of Legal Metrology x +

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User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Licences Auto Renewal

Apply for Amendment

Apply for Nomination

Application Status

Notifications

Notifications alert sent from officer

Inspection Notice

Renewal Payment Details

Update Repayment Details

Print Licence

View old Licence

View Inspection Report

Rejected Applications

Verification Services

Renewal Payment Details

Your Licence Renewal Application has been Approved for the Eligibility of 4 year

For How many year do you want to renewal

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Department Of Legal Metrology x +

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Renewal Payment Details

Your Licence Renewal Application has been Approved for the Eligibility of 4 year

For How many year do you want to renewal

- Select
- 1 Year
- 2 Years
- 3 Years
- 4 Years

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Department Of Legal Metrology x +

Not secure | www.vaidhmapan.maharashtra.gov.in/HomePage.aspx

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User Name : MHDA2629
Name : Mulchand and Sons | Designation : User

Logout

Renewal Payment Details

Your Licence Renewal Application has been Approved for the Eligibility of 4 year

For How many year do you want to renewal

Payment Details

Application Number	Firm Name	Firm Address	Application Type	Need to Pay In Favor off	Application Date	Amount to be paid	GRN Number	GRN Date	Scroll No	Paid to Office	Enter Amount	
125350	Mulchand and Sons	At.Post.Tal.Bawali, Ganj ward, Gondiya	Dealer	Assistant Controller of Legal Metrology, Bhandara District	25/01/2021	10500	<input type="text"/>	Save				

Best Viewed in Internet Explorer 9 Version, (1024x768 Screen Resolution).

Note:
(a) Once the payment details are saved, the renewal authority will approve the license renewal period and the approved license can be downloaded in your respective login under the 'View License' link

Steps to Make Payment through GRAS Is As Follow

1. Visit the website <https://gras.mahakosh.gov.in/echallan/>
2. Login with username and password if registered or else click on 'Payment without Registration' button.
3. Select the department by entering the word 'Controller of Legal Metrology'. Click on 'Submit' button
4. Enter the detail in the open window by selecting appropriate drop down menu (Renewing Office) and click on 'Submit' button.
5. Make payment as per selection. Once the challan is generated, save it for future reference.

NOTE: The above said process is same for all types of licenses. If any doubts please contact 'Help Line'